COVID-19 Local Government Survey: Chief Administrative Officer (CAO)
Yale/LSE/NASC and Governance Lab

1. Consent
Namaste Sir/Ma’am, my name is ( ) and I am speaking from Governance Lab, a private research organization. Municipality Association of Nepal, National Association of Rural Municipality in Nepal, Nepal Administrative Staff College, Lalitpur, Yale University (US), London School of Economics (UK) and Governance Lab are collectively doing a research to understand the policy formulation and policy preference along with the effects of the Covid19 pandemic on the functioning of local. For this purpose, we will conduct a brief phone survey, which will require 25-35 minutes of your time.

Participation is completely voluntary. You are free to decline to participate, to end participation at any time for any reason, or to refuse to answer any individual question without penalty. There are no known or anticipated risks to you for participating. Although this study will not benefit you personally, we hope that our results will add to the knowledge about the current situation across various municipalities. We plan to share anonymized and aggregated results from our survey with international donors and development actors to help them align their assistance more closely with your needs.

The survey is completely confidential. We will not share any information that could personally identify you to anyone outside the research team, and we will store your responses securely. Upon analyzing the data, all the personal identifiable information (PII) will be deleted from the data. Any personal details that can identify you will be removed before we share this information with any development agency or other bodies.

If you agree, your responses will be audiotaped. We may transcribe portions of these tapes without any personal details, but we will store these recordings securely, and destroy them at the end of the study. You may also choose to participate without being recorded.

If you have any questions about this study, you may contact Ms. Roshani Bhujel, Training and Research Officer, Nepal Administrative Staff College, 9851201046.

If you would like to talk with someone other than the researchers to discuss problems or concerns, or to discuss your rights as a research participant, you may contact the Yale University Human Subjects Committee, +1-203-785-4688, human.subjects@yale.edu or Nepal Administrative Staff College, Research and Consulting Services Department, phone 01-5522002 or 9851201046 rcsd@nasc.org.np

Do you have any questions at this time?

<table>
<thead>
<tr>
<th>1.1</th>
<th>Do you wish to participate in this study?</th>
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<tr>
<td>1. Yes</td>
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<td>2. No</td>
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4. Are you aware of any international organization working in your municipality? *(like DFID, USAID, GIZ, JICA, UN)*

   1. DFID (UK AID)
   2. USAID
   3. GIZ
   4. JICA
   5. UN
   6. Other (Please Specify)

6. Vaccine Administration and Capacity

*Now, I will ask you questions on vaccination in your municipality and the involvement of your LG*

5.1 Who from your LG is leading the vaccination coordination?

   1. Mayor
   2. DM
   3. CAO
   4. Health officer
   5. All
   6. Other (Please Specify)
   _______

5.2 Does your LG have a vaccination administration plan?

   1. Yes
   2. No

5.3 How many vaccines have the health offices in your LG received or are going to receive in the current phase?

   _________

5.4 Have you made a list of people eligible for vaccination according to the FG’s directive?

   1. Yes
   2. No

5.5 How many individuals have been identified for vaccination in your LG?

   _________

5.6 How many individuals have been vaccinated so far in your LG?

   _________

5.7 What kind of resistance are you facing from individuals to be vaccinated?

   1. They don't trust that the vaccine is safe for use
   2. They are worried about the vaccines' side-effects.
   3. They think they don't need any vaccine because they are taking enough precaution against C-19.
   4. They believe that traditional medicines are keeping them immune from contracting C-19.
   5. Other (Please Specify)
   _______
   6. Don't Know
5.8 What kind of obstacles or barriers are you facing in rolling out the vaccine to your Municipality? Please read out the options

1. Resistance from individuals to get vaccinated
2. Shortage of vaccine doses
3. Lack of appropriate storage for the vaccine
4. Poor coordination with other governmental bodies
5. Uncertainty about timing of receiving vaccines
6. Uncertainty about the brand of vaccines
7. Lack of time due to staff shortage at LG level
8. Unclear who in LG is supposed to lead the support.
9. Lack of funding
10. Lack of health capacity
11. Other (Please Specify) 
12. None
13. Don't Know

6. Budgets and Funding

Now, I am going to ask you some questions on your budgets related to COVID-19

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<tr>
<th>6.1</th>
<th>How much total conditional and unconditional funds for COVID-19 was allocated (received) in your LG in the current fiscal year?</th>
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<td>Conditional:</td>
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<th>6.2</th>
<th>How much total conditional and unconditional funds for COVID-19 have you spent in your LG from this FY’s budget allocation?</th>
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<tr>
<td></td>
<td>Conditional:</td>
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<td></td>
<td>Unconditional:</td>
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<tr>
<th>6.3</th>
<th>Is your LG allocating any funds towards vaccination support?</th>
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<td>1. Yes</td>
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| **6.4** | What is the source of funds for vaccination programs in your LG? | 1. Was allocated in the budget  
2. Had to shift fund from other budget headings  
3. Fund from FG  
4. Fund from PG  
5. Other (Please Specify)  
   |   |   |
| **6.5** | How much fund is being allocated? (In Lakhs Rs.) |   |
| **6.6** | What is the main purpose of this fund? | 1. Increase health capacity  
2. Increase awareness about vaccination  
3. Improve vaccination storage  |
| **6.7** | How much did your LG collect internal taxes and revenue in the last FY? |   |
| **6.8** | How much has your LG collected internal taxes and revenue so far in the current FY? |   |

*Thank you for your time.*